

**MINUTES OF THE MOUGINS SCHOOL PTA COMMITTEE**  
**ANNUAL GENERAL MEETING**  
**held on MONDAY, 26<sup>TH</sup> MAY 2008**

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**Present:**

<b>Sarah Green (President)</b>	<b>Judi Lynn (Secretary)</b>	<b>Lea Assi (Treasurer)</b>
<b>Brian Hickmore</b>	<b>Jane Hart</b>	<b>Michèle Fraser</b>
<b>Marie-Claude Yaghil</b>	<b>Harry Hornet</b>	<b>Mercedes Lafuente Gil</b>
<b>Nicole Schauer</b>	<b>Beata Galipienzo</b>	<b>Hélène Ray</b>
<b>Joanna Povall</b>		

**Apologies:** Sue Dunnachie

1. An Annual General Meeting of the Mougins School PTA Committee was held on 26<sup>th</sup> May 2008 in the Mougins School Library at 7.00 p.m. after due notice was delivered to all parents of the school. Sarah welcomed everyone and opened the meeting.
2. The Minutes of the meeting dated 23 April 2008 were read and approved.
3. The PTA President, Sarah Green, then presented a summary of the year's PTA events as follows:
  - (a) the Faces-to-Names Picnic – it was agreed that this had not been successful and would probably not be continued next year;
  - (b) the first (and only) coffee morning – this had not been successful as most parents now meet either in cafes or in people's homes;
  - (c) 2 car boot sales – these were very successful and Lea would give details in her Financial Report;
  - (d) Beaujolais Night – this had been very good;
  - (e) 24-hour Telethon/Tampoline Bounce – all agreed it had been hard work, not well supported and disappointing overall. Again, Lea would give more details in her Financial Report;
  - (f) Quiz Night – this had been an enjoyable event and should be repeated with some alterations i.e. a wider variety of questions and it should be a shorter evening. We would also ask Didier to cater another time. Everyone commented on the excellence of the students' participation in running the evening.
  - (g) Talent Show – this had been a great event and Beata said that many participants have already asked to take part again next year;
  - (h) Staff Appreciation Lunch – this went really well and Jane and Brian both expressed the staff's appreciation;
  - (i) "Parenting through Personality" seminar – this had been successful and some people want a follow up;
  - (j) Christmas Fair and Mougins Village Market – Lea would detail these in her Financial Report.
4. Lea Assi then presented the PTA Financial Summary 2007/8 (a copy of which is attached) and went through all the items and figures.

There was a discussion about the May Car Boot Sale and Lea said in future we must check what other vide greniers there might be in competition in the area on the same day. She said our biennial car boot sales were becoming a tradition and both stallholders and customers had commented that they wanted to come to us as our merchandise and customers "have a touch of class". Despite the help from SAP, parking was still a problem as people ignored the signs. Brian

said that Sue Dunnachie had got permission from SAP for using their car park for our Car Boot Sales, the BBQ and graduation night.

Lea reported that the Newsletter had done very well with an income of €8,885.

Brian said that the sound equipment had been fitted – Lea had already taken the cost of this into account.

He also said that Jim Farrell had asked for mats for the Primary classes that use the Hall which would cost around €500 but research needed to be done before buying them.

Sarah mentioned that the new fridge/freezer mentioned in the accounts was now in the Hall.

The secondhand books and videos sales brought in €217 and Marie-Claude said she and Kaisa would like to do this every Wednesday at lunchtime – this was agreed.

The PTA net worth as at 26.05.08 stood at €9,375 but by the end of the year would be between €13,000 and €14,000.

Lea asked for any questions but none were forthcoming.

5. Brian Hickmore said that after looking at all the events we had run, it had been another successful year. Certain things had been identified that needed to be changed and various new ideas had been looked at. He thanked the PTA on behalf of all the Mougins School staff and students for what they had done and said that although the committee seemed to be somewhat smaller than usual, it had worked well.

6. Forthcoming Event:

Summer Fair & BBQ – Saturday, 14 June 2008

Sarah and Judi said there had been a recent informal meeting which had covered most of the previously outstanding matters.

Lea said she was doing well with the stands. She also mentioned that Kathy, a ballet teacher, had agreed to organize a ballet between 4-6 pm. and she was assured that the sound system would be in place.

Brian said that he had agreed to be in the Stocks and would find about 5 more teachers to participate.

7. Sarah then proposed the following for election as officers for next year's Committee and the School Representatives:

President	Lea Assi
Vice President	Kathy Licciardi (in absentia)
Past President	Sarah Green
Secretary	Judi Lynn
Treasurer	Peter Fraser (in absentia)
Upper School Representative	Sarah Green (Years 12 & 13)
Middle School Representative	Michèle Fraser
Lower School Representative	?
Newsletter/PTA Website	Nicole Schauer

The nominations were voted on and unanimously approved and accepted by the Committee.

It was agreed that at the Lower School Graduation, Brian would introduce Lea as the new PTA President and do a presentation, mentioning that the PTA had provided the ice creams that will be served, and asking for nominations for a Lower School Representative.

8. Any other business:

- (a) There was a discussion about the school keys needed at each event. It was stressed that Brian MUST be informed of every event and he will hand the keys to a single person who

will then be responsible for giving them back to him. Brian will make arrangements about the alarms.

Brian then said that from Monday, 2<sup>nd</sup> June 2008, the 4 padlock codes (for the barriers, the sliding gate and the gate in front of the Hall) would be changed. When the padlocks have been opened, they must then be closed immediately and turned to zero. They are then opened and closed again with the new code. This is because there is now a lack of security with so many people (people who rent the hall, students etc) knowing the current system.

- (b) Sarah said we needed a new trolley to transport items from the PTA room under the gym to the playground/Hall etc. All agreed a bigger one should be bought – she said would get one from Metro on her next shopping trip.
- (c) At Sarah's suggestion all agreed Eric, Ben and Sondrine should be bought end-of-year gifts to thank them for all their valuable help. Brian commented on their total willingness.
- (d) Judi said she had agreed to mention an email she had received from a mother who said she had received too many emails from various members of the PTA about the Summer Fair and said maybe this could have an adverse effect when trying to get help etc. After discussion, it was agreed that this could not be helped when people have more than one child in the school in different years and therefore get emails from each Class Mum; if they are also on the PTA distribution list they may get the same email again. It would be too much work and too complicated to make one email distribution list for the whole school – especially as many emails are incorrect or out of date and there is also a limit as to how many email addresses can be sent in one go.
- (e) Brian mentioned that the Mougins School Orientation Day for new parents and children (when the PTA provides refreshments and members introduce themselves) will be on TUESDAY, 2<sup>nd</sup> September 2008.

**9. Date of the next Meeting:**

As this will be the last meeting this year, we will be celebrating (as well as discussing the results of the Summer Fair/BBQ) at 13.00 on MONDAY, 23<sup>rd</sup> June 2008 at the restaurant LES PIERRES ROUGES, 1615 Route de Cannes, 06560 Valbonne.

There being no further business, the meeting was closed.